BROCHURE

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HOW TO USE AI IN HUMAN RESOURCES



REIMAGINE HOW YOU WORK, LEARN AND LEAD WITH AI

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We find that many HR practitioners are reluctant to use AI tools to enhance their work.

Or they are limiting themselves to content creation as the obvious benefit.

AI is reshaping the world of work. From **document creation** to using AI as a **thought partner** and **digital colleague,** it's changing how we work as a professional.

This practical programme is ideal for those working in the field of human resources. It gives space to explore, experiment and build confidence so you can harness AI with purpose.

UNLOCK THE POTENTIAL OF AI IN HUMAN RESOURCES

By the end of the programme, you'll gain the benefits of using AI by:

1

Boosting your productivity
Use AI to speed up content creation, simplify admin, and support planning.

2

Sharpening up your critical thinking
Learn how to use AI to refine your ideas, evaluate your work, and challenge your own assumptions.

3

Creating more confidence
Move beyond the obvious and experiment with fresh, innovative ways to apply AI every day.

You'll have practical tools, a confident mindset, and a clearer idea of what's possible.

module 1

CONTENT CREATION

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SET THE FOUNDATION

This module is all about building confidence, curiosity, and capability. You'll:

- Reflect on your mindset around AI and uncover its potential in your role.
- Discover how AI can support idea generation, planning, and productivity.
- Learn a simple, effective framework to get better, faster results from tools like ChatGPT and Microsoft Copilot.
- Practise creating real HR documents and communications such as job descriptions, employee benefits, review of processes and staff communication.

module 2

GET CREATIVE

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TIME TO THINK BIGGER

This module will stretch your imagination and inspire new ways of working. You'll:

- Explore creative use cases for AI across the employee lifecycle.
- Use ChatGPT or Microsoft Copilot to enhance, critique, and adapt existing content.
- Turn data into action with AI powered evaluation summaries.
- Experiment with generating engaging visuals that bring your HR content to life.

“Hayley delivered this AI training for us and we all came away buzzing and more importantly there are lots of examples of team members applying that learning already.

We highly recommend this programme.”

NICHOLAS JOHNSTON, CHIEF EXECUTIVE,
EDUCATION COMPETENCIES CONSORTIUM

ECC Educational Competencies Consortium Limited.

“A huge thanks to you for the training that you delivered to the Team this week on AI.

Everyone thoroughly enjoyed the sessions and really appreciated the practical and non-techy approach to the topic.

And I’ve already seen it being put into action to accomplish a few tasks that we’ve been battling with for a while.”

ALEX O’ROURKE, CO-FOUNDER, LOCKSMITH LTD

LOCKSMITH

£2,495 plus VAT

Up to 10 people per cohort

Recordings included

To find out more email
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